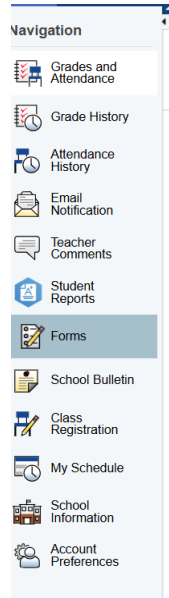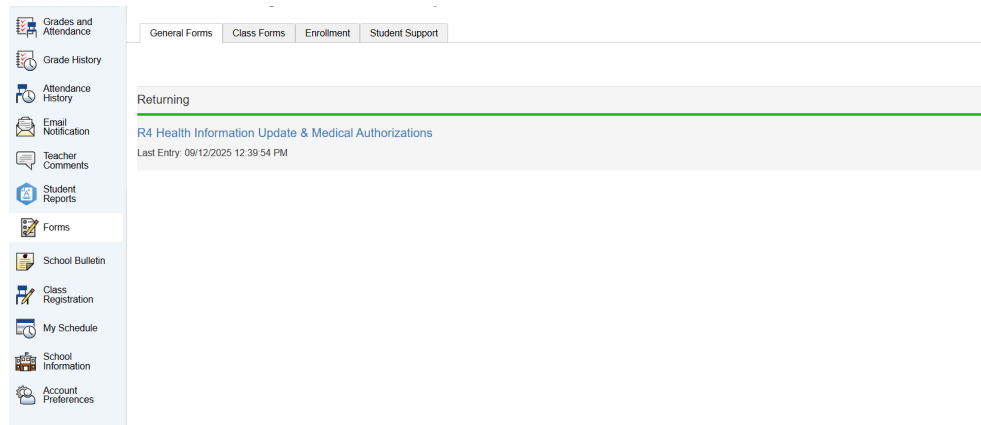# How to View and Complete Student Forms in PowerSchool

Using the Website:

1. Once you are logged into PowerSchool, select *Forms* on the left hand side.

2. In the *Forms* menu, select the particular tab to find the form that you need to complete.
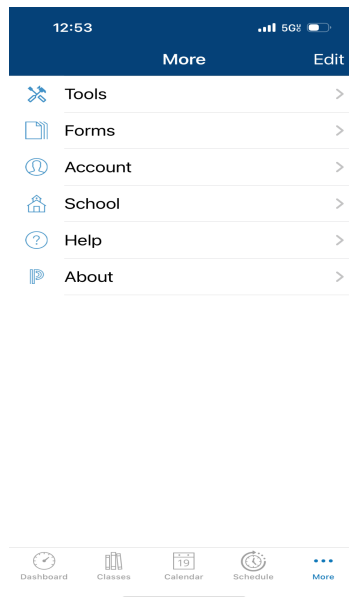

3. Complete the form and click submit. There may be a warning message that the form needs to be approved by an administrator.
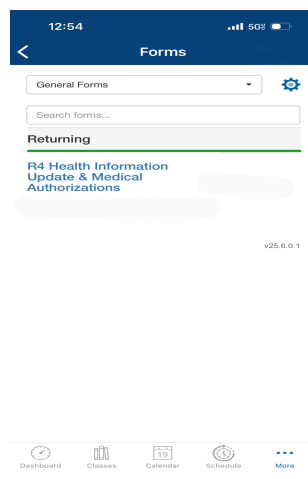
To complete the Medical Authorization Form, click on *General Forms* and then *R4 Health Information Update and Medical Authorization*.

Using the App:

1. Once you are logged into the PowerSchool app, select **More** from the menu. From **More**, select **Forms**.

2. Under the **Forms** menu, use the drop down to select which type of form is being completed.

3. Complete the form and click submit. There may be a warning message that the form needs to be approved by an administrator.

To complete the Medical Authorization Form, click on *General Forms* and then *R4 Health Information Update and Medical Authorization*.